

**Carlson Elementary School
Discipline Plan and Procedures**

Below is the Student Code of Conduct for Carlson Elementary and school-wide discipline plan. Please review these rules with your children and ensure they understand what they mean. Our teachers will be continually reviewing these rules with their students throughout the year.

It is my responsibility to:

1. Set a good example by keeping my hands to myself, by not using language or gestures that will hurt another's feelings.
2. Take all necessary materials, assignments and parent information home daily and share them with my family as needed.
3. Look for ways I can be helpful to others.
4. Follow the pillars of good character
(Trustworthiness, Respect, Responsibility, Fairness, Caring, Citizenship)
5. Complete all assignments to the best of my ability
6. Arrive at school on time with all my materials and be ready to learn.
7. Take care of the property of others and get permission before using something that doesn't belong to me.
8. Do my part to keep our school and grounds clean and free of vandalism.
9. Play by the rules and demonstrate good sportsmanship.
10. Use my time wisely at school, listen, follow instructions, complete work, and ask questions when I do not understand.
11. Be honest and not lie, cheat, or steal
12. Accept the consequences of my actions, my behaviors, and my decisions. I will not blame others or make excuses.
13. Remember that the use of cell phones, other technology devices, and toys are not permitted on campus.
14. Understand that weapons of any kind (real or play), are NOT allowed at school or school extended areas (bus, etc.) and will have serious consequences including police reports.

Consequences issued to students: Students who choose to not follow the Carson Code of Conduct or fail to follow school/district rules will be issued consequences for their behavior. These consequences may include any of the following or a combination of them.

- Student is issued a warning
- Parent(s) are contacted by teacher and/or student
- Student is isolated from peers in the classroom
- Student is sent to buddy room for time-out
- Student is removed from classroom privileges (recess, free-time, field-trips, etc)
- Student is issued a lunch detention with loss of lunch recess (1-5 days maximum)
 - Detention served in the Administration office or classroom
- Student is issued an after school detention (1-3 days maximum)
 - Detentions served on Tuesdays and Thursdays
 - Detention is served from 2:40-3:25pm
 - Transportation home must be arranged by the parent
- Student is issued an In-School Suspension (1-5 days maximum)
 - In School Suspension is served in an alternate classroom
 - Student will be isolated and expected to complete classroom work
- Student is suspended outside of school (1-10 days maximum)